

Simple routine lift plan

Two–three pages for a known load, one crane, clear path. Not a critical-lift study and not the 13-page engineering pack.

Stop and use a signed Appointed Person plan if: utilisation $\geq 75\%$, two cranes, people in a basket, power lines / live plant, unknown weight, blind landing, or the path is tight. Write N/A where a field does not apply. Silent blanks are not allowed.

1. Job

Site / area	_____	Date / shift	_____
Plan no.	JMR-SRL- _____	Permit no.	_____
What is being lifted	_____	From → to	_____
Lift type	☐ Yard / site ☐ Deck ☐ Truck / trailer ☐ Other	Weather limit	Wind ____ Visibility ____
Person in charge	_____	Revision	Rev 0

2. Crane and load

Crane make / ID	_____	Chart on crane	☐ Yes
SWL at this radius	_____ t at _____ m	Utilisation	_____ %
Load description	_____	Verified weight	_____ t / kg
How verified	☐ Weigh ☐ Manifest ☐ Calc	Hook + slings + shackles	_____ kg
Total lifted load	_____ t	Last exam / cert date	_____

3. Rigging

Sling type / legs	_____ legs: ____	Sling WLL each	_____ t
Shackle WLL	_____ t	Min. sling angle	_____ °
Hitch	☐ Vertical ☐ Choker ☐ Basket ☐ Other	Taglines	☐ Two ☐ One ☐ N/A
Gear inspected	☐ Pass ☐ Rejected	Colour / cert in date	☐ Yes

4. People and comms

Crane operator	_____	Competence checked	☐ Yes
Banksman	_____	Riggers	_____
Comms	☐ Radio ch. ____ ☐ Hand signals ☐ Both	Tested	☐ Before first lift

5. Sequence — tick when briefed

01	☐ Toolbox talk. This sheet read. Roles agreed.
02	☐ Crane checks. Chart on the machine. Radio / signals tested.
03	☐ Landing area barred. Path, overhead and live plant checked.
04	☐ Gear inspected. Loose items off the load.
05	☐ Hook central. Take weight slowly. Stop. Confirm stable.
06	☐ Hoist clear. Taglines on. Nobody under the load.

07 ☐ Land under banksman. Unhook. Boom to rest. Housekeeping.

08 ☐ If the job changes — stop, rewrite this sheet, brief again.

6. Hazards for this lift

Situation	Hazard	Control
Hook-on / take weight	Pinch, unstable load	Central hook. Hands clear. Taglines on.
Hoist / slew / travel	Clash, overload, dropped load	Chart check. Barriers. No one under load.
Landing	Crush, wrong spot	Area clear. Banksman in view or on radio.
Other (write)	_____	_____

7. Sign-off — this lift, this shift

Role	Name	Sign	Time
Person in charge			
Crane operator			
Banksman			

Disclaimer. Blank JMR template. Completing it does not authorise the lift until a competent person has filled and signed it for the actual load, crane, radius and weather. Not a substitute for a critical-lift engineering study. jmrlifting.com