

Offshore routine lift plan

Blank operational plan for deck, platform and supply-boat lifts. Not a critical-lift engineering study.

Fill every field that applies. Write N/A where it does not. If the lift is blind, over live plant, above 75% chart, tandem, or outside the crane envelope — stop and raise it to the Appointed Person. Do not use this sheet as a signed BS 7121 critical-lift pack.

1. Job

Installation / platform	_____	Date	_____
Work location / crane	_____	Plan no.	JMR-ORL-____
Describe the work	Deck ↔ boat / deck ↔ deck / other: _____	Shift / tour	_____
Lift type (tick)	☐ Routine deck ☐ Supply boat ☐ Blind / out of sight ☐ Static only	Permit no.	_____
Classification	☐ Simple / routine ☐ Requires AP review ☐ Stop — critical	Weather limit	Wind ____ kn Sea ____ m
SIMOPS / other work	_____ _____	Revision	Rev 0

2. Crane

Make / model	_____	Crane ID	_____
Main hoist SWL (chart)	_____ t at ____ m	Aux / whip SWL	_____ t
Boom length	_____ m	Working radius this lift	_____ m
Chart capacity at radius	_____ t	Utilisation this lift	_____ % (stop if ≥ 75% unless AP signed)
Load chart on crane	☐ Yes	Last examination / LOLER	Date _____

3. Load and rigging

Load description	_____	Net load	_____ t / kg
Verified how?	☐ Manifest ☐ Weigh ☐ Calc ☐ Other	Hook / block / headache	_____ kg
Slings + shackles	_____ kg	Total lifted load	_____ t
Sling type / legs	_____ legs: ____	Sling WLL each	_____ t
Shackle WLL	_____ t	Sling angle (min.)	_____ °
Taglines	☐ Two ☐ One ☐ N/A	Pre-slung inspected	☐ Yes ☐ Rejected

4. People and communication

Crane operator	_____	Competence checked	☐ Yes
Banksman / signaler	_____	Qualified	☐ Yes

Rigger(s)	_____	Language	English / other: _____
Person in charge of the lift	_____	AP on call?	Name _____
Comms method	☐ Radio ch. _____ ☐ Hand signals ☐ Both	Comms tested	☐ Before first lift
Boat / deck captain (if any)	_____	Blind-lift extra spotter	☐ Required ☐ N/A

5. Sequence (tick when briefed)

01	☐ Toolbox talk. This plan read by the work party. Roles agreed.
02	☐ Crane daily checks. Load chart on the crane. Radio check.
03	☐ Barriers on the landing area. Path, scaffold, lights, live plant checked.
04	☐ Lifting gear inspected. Pre-slung loads checked for damage and loose items.
05	☐ Bank the crane. Hook central over the load before taking weight.
06	☐ Take the weight slowly. Stop. Confirm stability. Then hoist clear.
07	☐ Taglines control swing. No person under the load.
08	☐ Land under banksman control. Unhook clear of pinch points.
09	☐ Boom to rest. Housekeeping. Stop the job if the plan changes — rewrite, do not improvise.

6. Hazards for THIS lift (add site-specific lines)

Step / situation	Hazard	Control
Pre-job / access	Slips, language, wrong plan	TBT. Translate. Confirm this sheet is for this crane.
Gear inspect / hook-on	Pinch, damaged sling, dropped object	PPE. Reject damaged gear. Secure loose items.
Hoist / slew	Overload, clash, dropped load	Chart check. Central hook. Barriers. No one under load.
Blind / out of sight	Loss of visual, wrong landing	Extra spotter. Radio protocol. Stop if comms lost.
Boat / deck interface	Vessel motion, snatch load	Agree with captain. Watch DAF. Abort if sea state rises.
Other (write)	_____	_____

7. Sign-off — this lift, this shift

Role	Name	Sign	Time
Person in charge of the lift			
Crane operator			
Banksman			
Area authority / production			

Disclaimer. This is a blank JMR template. It is not an IOGP, operator or Petromar form. It does not authorise a lift until a competent person has completed and signed it for the actual load, crane, radius and weather. JMR Lifting Solutions & Engineering accepts no duty for lifts executed on an incomplete copy. For a signed engineering study: contact@jmrlifting.com